



Page Internship Application Process

Thank you for your interest in participating in the City of Coral Gables Page Internship Program. The Page Internship Program offers students with the opportunity to learn about government processes with a hands-on approach to civic learning. It provides a meaningful and exciting experience for students interested to learn about the daily functions of municipal government.

Application Steps

Step 1: Ensure that you meet the minimum requirements for the internship program:

- You are a current high school student between 15 to 18 years of age.
- Have an unweighted grade point average of 3.0
- Exhibit an interest in government.
- Have a record of good conduct.

Step 2: Complete the PAGE Program application (ensure all sections are completed).

There is a link on the webpage to a fillable pdf application. Complete a 1-page Essay on the topic – “Tell us about your interest in Government”.

Step 3: Submit your application and required documents via email to recruitment@coralgables.com. All applications must also include the following documents:

- 1-page Essay on the topic – “Tell us about your interest in Government”.
- Report card or progress report showing an unweighted GPA of 3.0 or above.
- Updated Resume.
- Submit a letter of recommendation from a teacher or school administrator.
- A waiver/indemnification form signed by a parent/guardian.
- A copy of a Photo ID (i.e.: Driver’s license, Identification Card or School ID).

Step 4: The Human Resources Department will review your application submission and conduct a review process. If you are selected to participate in the program a representative from the Human Resources Department will contact, you and instruct you with the next steps in the process.

If you have any questions, you may contact the City of Coral Gables Human Resources Department by phone at: 305-460-5523.