

# CITY OF CORAL GABLES, FL

2800 SW 72nd Avenue, Miami, FL 33155  
Finance Department / Procurement Division  
Tel: 305-460-5102, Fax: 305-261-1601

## PUBLIC NOTICE

### Request for Qualifications (RFQ) No. 2025-038

The City of Coral Gables is soliciting proposals to establish a qualified pool of firms ("Proposers") interested in providing Landscape Architectural Consulting Services, pursuant to Florida Statute 287.055 "Consultants' Competitive Negotiation Act" (CCNA) and in accordance with Federal Emergency Management Agency (FEMA) policies, procedures, and directives; Federal law, regulations, and executive orders; and State / Local law and regulations.

The Request for Qualifications (RFQ) package may be downloaded by visiting [INFOR](#). Prospective bidders must register with INFOR, free-of-charge, in order to download the solicitation. A detailed user guide for the registration process may be downloaded by visiting the Procurement Division [Supplier Services](#) webpage

Any prospective proposer who has received this solicitation by any means other than through INFOR must register immediately with INFOR to ensure it receives any addendum issued to this solicitation. Failure to acknowledge receipt of an addendum may result in disqualification of bid submitted.

Solicitations responses must be submitted electronically through INFOR. This includes responses to invitation for bids (IFBs); requests for proposals (RFPs); requests for qualifications (RFQs); and any other formal solicitation.

A user guide for responding electronically to solicitations can be found by visiting the Procurement Division [Supplier Services](#) webpage.

**Any request for additional information or clarification must be received in writing through INFOR no later than November 4, 2025, at 4:00 p.m.** Proposers should not rely on any representations, statements or explanations other than those made in this RFQ or in any written addendum to this RFQ.

A **non-mandatory pre-qualification** meeting will be held on **October 28, 2025, at 10:00 a.m.** Attendance shall be via [Zoom video conference: Meeting ID: 876 4300 3362](#). Prior to the pre-proposal meeting, the name of the companies and meeting participants that plan to attend should be sent to [mangrand@coralgables.com](mailto:mangrand@coralgables.com). Attendance is encouraged and recommended as a source of information but is not mandatory.

**Electronic submittals for RFQ No. 2025-038 will be received until 2:00 p.m. on November 21, 2025, via INFOR.** The responsibility for submitting bids before the stated time and date is solely the responsibility of the Bidder.

Certified minority business enterprises (as defined in Florida Statutes §287.0943 and §288.703) and other minority or woman-owned enterprises are encouraged to respond to this solicitation.

#### *Anticipated Schedule of Events:*

<b>RFQ Advertisement</b>	<b>Tuesday October 21, 2025</b>
<b>Non-Mandatory Pre-Qualification Meeting</b>	<b>Tuesday October 28, 2025, at 10:00 AM</b>
<b>Deadline for Questions</b>	<b>Tuesday November 4, 2025, at 4:00 PM</b>
<b>Submittal Deadline</b>	<b>Friday November 21, 2025, at 2:00 PM</b>

Award of this solicitation will be made to the most responsive responsible qualified firm(s), based on the criteria method, within a reasonable time after opening of proposals. However, the City reserves the right to accept or reject any and/or all Proposals or sections thereof and waive any informalities or technicalities at any time during the RFQ solicitation process.