

CITY OF CORAL GABLES, FL

2800 SW 72nd Avenue, Miami, FL 33155
Finance Department / Procurement Division
Tel: 305-460-5102, Fax: 305-261-1601

PUBLIC NOTICE

Request for Proposals (RFP) No.: 2025-044

The City of Coral Gables, Florida is seeking proposals for **Gymnastics Programming Services - RFP 2025-044**, from qualified and experienced firm, readily available to provide the goods/ services outlined in this solicitation.

The Request for Proposals (RFP) package may be downloaded by visiting [INFOR](#). Prospective bidders must register with INFOR, free-of-charge, in order to download the solicitation. A detailed user guide for the registration process may be downloaded by visiting the [Procurement Division Supplier Services webpage](#).

Solicitations responses must be submitted electronically through INFOR. This includes responses to invitation for bids (IFBs); requests for proposals (RFPs); requests for qualifications (RFQs); and any other formal solicitation.

A user guide for responding electronically to solicitations can be found by visiting the [Procurement Division Supplier Services webpage](#).

Any request for additional information or clarification must be submitted via INFOR no later than Thursday, November 13, 2025, at 4:00 PM. Proposers should not rely on any representations, statements or explanations other than those made in this RFP or in any written addendum to this RFP.

A non-mandatory pre-proposal conference will be held on **Thursday, November 6, 2025, at 2:30 p.m.** Attendance shall be via **Zoom video conference: Meeting ID: 864 1766 2665 Passcode: 912367**. Prior to the pre-bid meeting, the name of the companies and meeting participants that plan to attend should be sent to [Eduardo Hernandez](#). Attendance is encouraged and recommended as a source of information but is not mandatory. Access link to participate: <https://us02web.zoom.us/j/86417662665?pwd=cx7YStu9b1339bxDO4OdEcN9akh2Pm.1>

A non-mandatory Site Visit will be held on **Thursday, November 6, 2025, at 3:30 p.m. (EST)** located at 405 University Drive, Coral Gables, FL 33134.

Attendance is encouraged and recommended as a source of information but is not mandatory. Prior to the pre-proposal conference, the name of the companies and meeting participants that plan to attend should be sent to ehernandez2@coralgables.com.

Electronic submittals for RFP No. 2025-044 will be received until 2:00 p.m., on Monday, November 24, 2025, via INFOR. The City of Coral Gables will not accept and will in no way be responsible for any bids received after the submittal deadline. The responsibility for submitting bids before the stated time and date is solely the responsibility of the Bidder.

Certified minority business enterprises (as defined in Florida Statutes §287.0943 and §288.703) and other minority or woman-owned enterprises are encouraged to respond to this solicitation.

Anticipated Schedule of Events:

RFP Advertisement	Friday, October 31, 2025
Non-Mandatory Pre-Proposal Conference	Thursday, November 6, 2025, at 2:30 pm
Non-Mandatory Site Visit	Thursday, November 6, 2025, at 3:30 pm
Deadline for Questions	Thursday, November 13, 2025, at 4:00 pm
Proposals Submittal Deadline	Monday, November 24, 2025, at 2:00 pm

Award of this solicitation will be made to the highest ranked responsive and responsible proposer, based on the criteria outlined in this solicitation, within a reasonable time after opening of proposals. However, the City reserves the right to accept or reject any and/or all Proposals or sections thereof and waive any informalities or technicalities at any time during the RFP solicitation process.