

# CITY OF CORAL GABLES, FL

2800 SW 72nd Avenue, Miami, FL 33155  
Finance Department / Procurement Division  
Tel: 305-460-5102, Fax: 305-261-1601

## PUBLIC NOTICE

### Invitation for Bids (IFB) No. 2023-009

The City of Coral Gables is seeking bids for **Maintenance Services for Golf Course and Parks - IFB 2023-009**. This solicitation consists of contractor services to provide all labor, equipment, materials and supervision necessary to perform maintenance, general landscaping and specific labor related to golf course, and parks to include, but not limited to mowing, pesticide and irrigation repair and maintenance, for the Granada Golf Course, Coral Gables Youth Center and Phillips Park athletic fields and other parks.

The Invitation for Bids (IFB) package may be downloaded by visiting INFOR ([Supplier Services Webpage](#)). Prospective bidders must register with INFOR, free-of-charge, in order to download the solicitation. A detailed user guide for the registration process may be downloaded by visiting the Procurement Division Supplier Services webpage at: [Procurement Department Supplier Services](#)

Any prospective bidder who has received this solicitation by any means other than through INFOR must register immediately with INFOR to ensure it receives any addendum issued to this solicitation. Failure to acknowledge receipt of an addendum may result in disqualification of bid submitted.

Solicitations responses must be submitted electronically through INFOR. This includes responses to invitation for bids (IFBs); requests for proposals (RFPs); requests for qualifications (RFQs); and any other formal solicitation.

A user guide for responding electronically to solicitations can be found by visiting the Procurement Division Supplier Services website under [Supplier Services](#)

**Any request for additional information or clarification must be received in writing through INFOR no later than May 26, 2023, at 2:00 PM.** Bidders should not rely on any representations, statements or explanations other than those made in this IFB or in any written addendum to this IFB.

A **non-mandatory** pre-bid meeting will be held on **Friday, May 19, 2023, at 10:00 a.m.** Attendance shall be via **Zoom video conference: Meeting ID: 882 2972 9819 Passcode: 628357**. Prior to the pre-bid meeting, the name of the companies and meeting participants that plan to attend should be sent to [ehernandez2@coralgables.com](mailto:ehernandez2@coralgables.com) Attendance is encouraged and recommended as a source of information but is not mandatory.

**Electronic Bid responses for IFB No. 2023-009 will be received until 2:00 PM, on Tuesday, June 13, 2023, via INFOR.** The City of Coral Gables will not accept and will in no way be responsible for any bids received after the submittal deadline. The responsibility for submitting bids before the stated time and date is solely the responsibility of the Bidder.

Certified minority business enterprises (as defined in Florida Statutes §287.0943 and §288.703) and other minority or woman-owned enterprises are encouraged to respond to this solicitation.

#### *Anticipated Schedule of Events:*

<b>Solicitation Advertisement</b>	<b>Friday, May 12, 2023</b>
<b>Non- Mandatory Pre-Bid Meeting &amp; Site Visit</b>	<b>Friday, May 19, 2023, at 10:00 am</b>
<b>Deadline for Questions</b>	<b>Friday, May 26, 2023, at 2:00 pm</b>
<b>Submittal Deadline</b>	<b>Tuesday June 13, 2023, at 2:00 pm</b>

Award of bid will be made to the lowest responsive responsible bidder, within a reasonable time after opening. However, the City reserves the right to consider other conditions, which may be in the best interest of the City. **Bid must be firm for ninety (90) calendar days.** The City reserves the right to cancel this solicitation at any time, reject any and/or all submittals, and waive any technicalities, irregularities or any other minor variations.