

CITY OF CORAL GABLES

--MEMORANDUM--



The City Beautiful

FROM: Commissioner Vince Lago

DATE: November 5, 2018

SUBJECT: 2017-2018 Office Account Expenditures Summary

In an effort to promote transparency, at the end of each fiscal year upon my request, my office will post a summary of my individual office expenditures. For the first time in 2017, each member of the Commission was allotted a \$5,000 budget for office expenditures that can be used towards charitable events and community outreach during each fiscal year. During the 2017-2018 fiscal year, I have used a total of **\$2,725.04** of the \$5,000 budget.

Please find a detailed list of my expenditures below.

						<i>Transaction Detail</i>			
Period	Jmal	Doc Type	Doc Date	Post Date	Group	Reference	Description	Amount	D/C
1	GJ	BA budadj	10/3/2017	10/3/2017	ybalado	BT18-001	from contingency	5,000.00	
2	AP	IN invoice	11/28/2017	11/28/2017	djohnson2	REIMBURSEMENT	DONATED SCHOOL SUPPLIES	211.12	D
		Vendor: 030302 - CHELSEA GRANELL				check#	393648		
3	AP	IN invoice	12/31/2017	1/11/2018	jduffy	H7320171208ijmytpdvj	Purchase Amazon.Com	49.99	D
		Vendor: 029658 - SOLANCH LOPEZ				check#	33672		
3	AP	IN invoice	12/31/2017	1/11/2018	jduffy	H7320171214gpjuneots	Purchase Vicky Bakery	47.76	D
		Vendor: 029658 - SOLANCH LOPEZ				check#	33753		
9	AP	IN invoice	6/15/2018	6/20/2018	jduffy	H7320180525gmhwnizcv	Purchase Ctc*constantcontact.C	1,050.00	D
		Vendor: 022744 - PAMELA J. LEJA-KATSARIS				check#	36113		
9	AP	IN invoice	6/30/2018	7/18/2018	jduffy	H7320180616mjojehzcc	Purchase Vicky Bakery	33.84	D
		Vendor: 029658 - SOLANCH LOPEZ				check#	36459		
12	AP	PO po	9/28/2018	9/28/2018	lguzman	015832	Carver Elementary School Donat	1,332.33	
		Vendor: 000937 - CDW-G				check#	0		
12	AP	IN invoice	9/30/2018	10/4/2018	aapolinar	KCGD261	Carver Elementary School Donat	1,332.33	D
		Vendor: 000937 - CDW-G				check#	158321		
12	AP	LI po	9/30/2018	10/4/2018	aapolinar	KCGD261	Carver Elementary School Donat	-1,332.33	
		Vendor: 000937 - CDW-G				check#	158321		
Budget Adjustments:				5,000.00	Encumbrances:		0.00	Activity:	2,725.04