



CITY OF CORAL GABLES

ALARM SYSTEM REGISTRATION FORM FINANCE DEPARTMENT – COLLECTION DIVISION

338 MINORCA AVE, 1st FLOOR ● CORAL GABLES, FLORIDA 33134 ●
(305) 460-5301 www.coralgables.com/alarms ● alarms@coralgables.com

Ordinance No. 2427 requires that every person installing or causing to be installed; using, maintaining or possessing an alarm system on premises owned, in possession of, or in control of such premises within the City of Coral Gables, must register that alarm system with the Finance Department of the City of Coral Gables. Failure to provide updated information in a timely manner constitutes a violation of the Emergency Services Ordinance and may be punishable by a fee as established by the city commission.

Please complete the following information and return this form to alarms@coralgables.com
or mail it to the **City of Coral Gables, Finance Department, PO BOX 141549, Coral Gables, FL 33114-1549.**

- ☐ **New Alarm Registration:** If your alarm is not currently registered with the City of Coral Gables, complete the information below and return with payment of \$36.00 (\$35.00 Registration Fee, \$1.00 Document Filing Fee) to the **City of Coral Gables, P.O. Box 916047 ORLANDO, FL 32891-6047.** This payment covers both burglary and fire alarms, if either or both are installed. Alarm registration fee is a one-time fee per occupant or business at the property.
- ☐ **Existing Alarm Registration:** If you have already registered your alarm but need to make a change or want to enroll in the Quick Response Burglary Prevention Program or Senior Citizen Program (residential alarm users only), complete information below and return to the **City of Coral Gables, Finance Department, P.O. Box 141549, Coral Gables, Florida 33134-1549.**

Please select all alarm systems installed at the property: ☐ Fire alarm ☐ Burglary alarm

Type of property: ☐ Residential ☐ Commercial

Occupant type: ☐ Owner ☐ Tenant

Property Address: _____ Unit #: _____ Zip Code: _____

Name of Occupant: _____ Phone Number: _____

Email: _____

Property Owner: _____ Property Folio #: _____

Alarm installed by: _____ Alarm Monitoring Company: _____

This section applies only to Residential Burglary Alarm Users

Quick Response Burglary Prevention Program (QRBPP):

I would like to participate in the **Quick Response Burglary Prevention Program (QRBPP)**, which authorizes the alarm business to immediately contact the Coral Gables Police Department for alarm dispatch following an unanswered central monitoring call made to the premises generating the alarm signal pursuant to F.S. 489.529. I understand that my agreement to participate in this voluntary program constitutes a waiver of any claim by me against the City of Coral Gables and its officials, police officers, employees, and agents related to the establishment, implementation, or operation of the QRBPP.

Initials

NOTE: You will not be enrolled in this program if you do not mark your initials in the space provided.

Senior Citizen Suspension of False Alarm Fines Program:



I qualify for the Senior Citizens Suspension of False Alarm Fines Program (Age 65 years or older) pursuant to Resolution No. 2008-56. (Please provide an affidavit notarized or other proof of eligibility)

EMERGENCY NOTIFICATION:

Please provide contact information for **additional persons** who may be contacted in case of alarm activation or if further verification of this application is required, and the applicant cannot be reached.

Name: _____ Phone Number: _____

Name: _____ Phone Number: _____

Signature: _____ Owner ☐ Tenant ☐ Agent/Manager ☐ Date: _____

THE ORDINANCE MANDATES THAT ANY CHANGE OF THE INFORMATION GIVEN IN THIS APPLICATION BE REPORTED IN WRITING TO THE CITY OF CORAL GABLES FINANCE DEPARTMENT, COLLECTIONS DIVISION WITHIN 30 DAYS. FAILURE TO SEND IN THE COMPLETED APPLICATION WITHIN 30 DAYS OF ALARM ACTIVATION MAY RESULT IN A \$100.00 CHARGE FOR EACH ACTIVATED ALARM. **NOTE:** THE CITY MAY DISCONNECT A NUISANCE ALARM (ALARM SOUNDING MORE THAN 15 MINUTES) AFTER MAKING REASONABLE EFFORT TO CONTACT PERSONS AUTHORIZED TO DEACTIVATE ALARM. COSTS INCURRED IN THE DEACTIVATION OF ALARM AND SECURING OF PREMISES, WILL BE PAID BY ALARM USER OR OWNER OR PROPERTY. THIS APPLICATION AND ALL THE INFORMATION CONTAINED HEREIN IS SUBJECT TO PUBLIC DISCLOSURE PURSUANT TO FLORIDA'S PUBLIC RECORDS LAW, CHAPTER 119 OF THE FLORIDA STATUTES.