

**CITY OF CORAL GABLES
PUBLIC SERVICE DEPARTMENT**

**APPLICATION FOR AUTHORIZATION FOR PERMIT ISSUANCE
FOR PRIVATE CONTRACTOR TRIMMING/REMOVAL*
OF RIGHT OF WAY TREES
(THIS IS NOT A PERMIT)**

With regard to trees located on the Public Right of Way, the City will trim at its expense or it may approve of the trimming of trees by privately contracted qualified contractors. Under no circumstances is the trimming of trees on the Public Right of Way in the City of Coral Gables by private contractors or residents permitted without a properly executed permit. Issuance of this permit must be authorized by the Coral Gables City Manager and the Director of the Public Service Department. (Article I, Sec. 82-1, Coral Gables City Code).

Approval of this application is a precursor to issuance of a Public Works Department Permit for tree trimming work on the Public Right of Way. If approved, a copy of this application shall be made part of the actual permit as issued by Public Works and must be posted along with the permit. **Application specifications will be reviewed and preliminarily approved by the Public Service Department and must further be signed by the Coral Gables Public Service Director (as specifically required and as administratively authorized signatory for the City Manager).** Applications must be submitted to the Public Service Department a minimum of 10 work days (M-F) prior to intended work date. Only work explicitly authorized herein shall be eligible for issuance of the required permit by the Public Works Department as related to tree trimming (or removal*). **Permits for tree trimming shall only be issued to licensed tree trimming companies. Work may only be performed by or be directly supervised by an International Society of Arboriculture (ISA) Certified Arborist. *Removal and/or relocation of trees from the Public Right of Way must be authorized by a separate tree removal permit in accordance with Chapter 82 Article II of the Coral Gables City Code.**

Failure to adhere to the specifications below will be grounds for disbarment from access to future permits and may further constitute a violation of Chapter 82 of the Coral Gables City Code. Said violations carry a fine of up to \$500.00 per day.

JOB ADDRESS: _____ DATE: _____
() Residential () Commercial () Other (specify) _____

PROPERTY OWNER'S NAME PRINTED _____

SIGNATURE OF PROPERTY OWNER _____

MAILING ADDRESS OF PROPERTY OWNER _____

TEL # OF PROPERTY OWNER _____

CONTRACTOR _____

TEL # OF CONTRACTOR _____

CONTRACTOR BUSINESS ADDRESS _____

SIGNATURE OF CONTRACTOR _____

Address _____ 1

Application Date: _____

Public works permit # _____

NAME AND REQUIRED ISA CERTIFICATION NUMBER OF TREE TRIMMER OR SUPERVISOR _____ ISA # _____

Provide a copy of current certification document.

MIAMI-DADE COUNTY OCCUPATIONAL LICENSE # _____

MIAMI-DADE COUNTY CERTIFICATE OF COMPETENCY # _____

DATES WORK IS TO BE PERFORMED (MUST BE A NON HOLIDAY, WEEKDAY) _____

INDICATE IF TREE HAS BEEN PREVIOUSLY TRIMMED BY APPLICANT CONTRACTOR, YES (), NO (), IF YES, WHEN _____

All work authorized for permitting is described and specifically authorized or limited below. In no case, however, shall pruning work violate the standards set forth in the American National Standards Institutes publication ANSI A300 (Part 1)-2001 Pruning, Tree Care Operations – Tree, Shrub, and other Woody Plant Maintenance – Standard Practices (Pruning), and ANSI Z133.1 – 2000 Pruning, Repairing, Maintaining, and Removing Trees, and Cutting Brush – Safety Requirements or the latest versions of same.

DESCRIPTION OF WORK TO BE PERFORMED

Specify the scientific and common name of trees to be trimmed (key tree number to diagram)

- Tree #1. _____
- Tree #2. _____
- Tree #3. _____
- Tree #4. _____
- Tree #5. _____
- Tree #6. _____
- Tree #7. _____
- Tree #8. _____
- Tree #9. _____
- Others - add page if necessary _____

Those seeking permission to prune trees on the City Right of Way may request to do so **only** in the following categories with the following restrictions. Check the appropriate boxes and further explain work to be performed (refer to ANSI A300 (Part 1) -2001, pruning standard, for definitions and pruning practices):

Clean dead, diseased, and or broken branches from the tree canopy.
Specify if wood exceeding 2 inches in diameter is to be removed and if so where in the canopy it exists - No, Yes _____

Approved _____ Denied _____

Raise low limbs of a diameter of less than 2 inches that impede pedestrian and/or vehicular movement or traffic signage visibility. Ground clearances may not exceed the minimum necessary to accomplish the goal. Removal of limbs for this purpose that are greater than 2” in diameter is prohibited.

Address _____

Application Date: _____

Public works permit # _____

Thin a maximum of 25% of the canopy foliage. Such thinning shall be evenly distributed throughout the perimeter of the canopy with no cuts exceeding 2 inches in diameter. Successive year thinning will not be permitted. No "Lion's Tailing" is permitted. Interior foliage bearing branches shall be retained.

Reduction Pruning is generally not permitted; however, reduction of selected branches may be permitted on a branch by branch basis.

- **Specify the location of canopy reduction and reason for reduction. No cuts may exceed 2 inches in diameter. Generally, overall canopy reduction is not permitted.**

Approved _____ Denied _____

Approved _____ Denied _____

Approved _____ Denied _____

- **Successive year reduction cuts will not be permitted on the same limb.**
- **Under no circumstances shall more than 25 % of the leaf surface be removed from any branch or limb.**
- **Topping of trees is prohibited.**

Heading Cuts are generally not permitted; however, heading of selected branches may be permitted on a branch by branch basis.

- **Specify the location in the canopy, the intended result of the action and the diameter of the cut that would result from the proposed heading cut.**

Approved _____ Denied _____

- **Specify the reason for heading.**

Approved _____ Denied _____

- **Topping of trees is prohibited.**

Address _____

Application Date: _____

Public works permit # _____

Diagram work site. Show location of all trees on right of way in relation to homes, streets, intersections, alleys, driveways, signage and utilities. Show location of specific reduction and heading cuts and specific private property concerns. Label with house addresses, street names, tree specie, tree number etc.:

N ↑

All debris emanating from trimming of trees on the Public Right of Way must be removed by the contractor.

APPROVAL **PARTIAL APPROVAL:** APPLICATION FOR AUTHORIZATION FOR PUBLIC WORKS DEPARTMENT PERMIT ISSUANCE FOR PRIVATE CONTRACTOR TRIMMING OF RIGHT OF WAY TREES IS APPROVED AS SPECIFIED ABOVE. Note to Public Works Department: Attach this application form to the Permit File and provide a copy for posting at the work site with permit. Require Insurance Certificate showing the City as additionally insured and a hold harmless agreement. Require a minimum \$1,500.00 bond. Annotate the permit to require that the Public Service Department sign off on the tree trimming issue prior to release of bond and clearing of permit.

Public Service Department Inspector

Date

Coral Gables Public Service Director

Date

CALL 305-460-5026 OR 305-460-5025 TO CLOSE OUT PERMIT AFTER WORK IS COMPLETE

DENIAL: APPLICATION FOR AUTHORIZATION FOR PUBLIC WORKS DEPARTMENT PERMIT ISSUANCE FOR PRIVATE CONTRACTOR TRIMMING/REMOVAL OF RIGHT OF WAY TREES IS DENIED.

Date Denied: _____

Inspector Name - Printed _____

Inspector Signature _____

Address _____

Application Date: _____

Public works permit # _____

4

4/2007