

CITY OF CORAL GABLES

TREE REMOVAL/RELOCATION APPLICATION

DATE: _____

PERMIT NO. _____

APPLICATION NO. _____

CONTROL NO. _____

NOTE: Whenever there is a proposed construction which involves the removal or relocation of tree(s) preliminary approval must be obtained through this application process. Applicant must guarantee that they have taken all steps reasonably necessary to preserve existing trees and to otherwise enhance the aesthetic appearance of the development by the incorporation of trees into the project. Applicant must include the 'preliminary approval' for the tree removal/relocation along with the construction documents.

Owner: _____

Address: _____

Job Address: _____

Telephone #: _____

Folio No.: _____ () Residential () Commercial

Contractor Contact number(s): _____

I hereby make application for a permit to remove _____, relocate _____ tree(s) from the above described property. (Attach site plan/survey as appropriate. See back of page). Specify types and # of trees and reasons for removal/relocation: _____

Public Service Dept. notes: _____

Hold _____
Approved Subject To: _____
Approved _____
Denied _____

Permit Fee: \$ _____
Filing Fee: \$ _____
Document Preservation Fee: \$ _____
Total: \$ _____

INSPECTOR _____ DATE _____

I understand that if a permit is issued, I am responsible for the supervision and completion of said tree removal/relocation, in accordance with the approved plans and specifications, and in compliance with all applicable codes and ordinances of the City of Coral Gables. I further understand that I am responsible for and guarantee the survival of all trees relocated or planted in replacement of any trees removed pursuant to this application.

Owner (Print name and sign) _____ Date _____

The forgoing instrument was acknowledged before me this ____ day of _____ 20____ by _____. Who has taken an oath and: () is personally known to me, () has produced _____ as identification.

My Commission Expires: _____
NOTARY PUBLIC, STATE OF FLORIDA, COUNTY OF MIAMI-DADE

NO TREES MAY BE REMOVED OR RELOCATED UNTIL A PERMIT HAS BEEN ISSUED.

1. Submittal requirements for the removal/relocation when there is no construction intended or proposed for the property.

Provide a copy of the survey or a site plan, which shows the locations, size, and type of tree to be removed or relocated (in the case of relocating, show proposed new location of the tree). State the reason for the removal or relocation. Show location, size and type of new trees being planted at the property as applicable.

2. Submittal requirements for tree removal/relocation which is being done in connection with proposed construction for the property.

Provide a copy of the site plan showing the proposed construction, a tree survey which shows the location, type and size of all trees on the property with nine inch (9") or greater circumference, and a copy of the landscaping plan which shows the re-landscaping of the property in connection with the proposed construction.

3. The fee for a tree removal/relocation permit is \$35.00 for the first tree and \$10.00 for each additional tree. In addition a document and a filing fee will be charged for each page of documentation submitted.

The following types of trees will not be assessed a fee for their removal; however, a permit must be obtained prior to such removal.

- a. *Melaleuca quinquenervia* (*Papertree*)
- b. *Casuarina* spp. (*Austrailine Pine*)
- c. *Schinus terebinthifolius* (*Brazilian Pepper, Florida Holly*)
- d. *Ricinus cummunis* (*Castorbean*)
- e. Trees that are no longer viable.
- f. Trees that are required to be removed by law.

4. In the event that any tree is removed prior to the issuance of a tree removal permit when a tree removal application is pending, including the trees exempted from fees above, then a double fee and a fine of \$100.00 shall be assessed. Application process and review.

- a. Submit your tree removal/relocation application and plan, along with the appropriate fee to the Building & Zoning Department, 3rd Floor, City Hall, 405 Biltmore Way.
- b. On Thursday, the Public Service Department (Tree Preservation Agency) tree inspectors visit the sites to review the tree removal/relocation application.
- c. Please visit www.coralgables.com for permit status and online payments.
- d. The property owner may remove, relocate and replant the trees once the permit has been issued, subject to any conditions of the permit.

5. Appeals from decisions of tree preservation agency.

a. Any person aggrieved by any decision of the tree preservation agency hereunder in the enforcement of any terms or provisions of this article, may appeal to the tree protection appeals committee by filing within 15 days after the date of the decision complained of, on a form prescribed by the city commission to cover the cost of the appeal proceedings. The tree protection appeals committee may affirm, reverse or modify the decision appealed from, provided that the tree protection appeals committee shall not take any action which conflicts with or nullifies any of the provisions of this article. The word "decision" as used herein shall not include the filing of any action by the tree preservation agency in any court.

b. Any person aggrieved by any decision of the tree protection appeals committee may appeal to the city commission by filing within ten days after the date of the decision complained of on a form prescribed by the city, a written notice of appeal thereof with the city clerk, which shall set forth concisely the decision appealed from and the reason or grounds for the appeal. Each appeal shall be accompanied by a fee established by the city commission to cover the cost of the appeal proceedings. Reasonable notice of all hearings shall be provided by the city clerk to all affected parties. The city commission may affirm, modify, or reverse the decision appealed from. The decisions of the city commission shall be final, and no petition for the rehearing or reconsideration shall be considered.