

CITY OF CORAL GABLES, FL

2800 SW 72nd Avenue, Miami, FL 33155
Finance Department / Procurement Division
Tel: 305-460-5102, Fax: 305-261-1601

PUBLIC NOTICE

REVISED

Invitation for Bids (IFB) No. 2020-024

The City of Coral Gables is seeking bids from qualified responsive and responsible bidders who will compete for the award of the **H. George Fink Studio Project, IFB 2020-024**. The contractor must be readily available to provide the services outlined in this solicitation, in accordance with Federal Emergency Management Agency (FEMA) policies, procedures, and directives; Federal law, regulations, and executive orders; and State / Local law and regulations.

The Invitation for Bids (IFB) package may be downloaded by visiting PublicPurchase (www.publicpurchase.com). Prospective bidders must register with PublicPurchase, free-of-charge, in order to download the solicitation. A detailed user guide for the registration process may be downloaded by visiting the Procurement Division Supplier Services webpage at: <https://www.coralgables.com/departments/Procurement/supplier-services>.

Any prospective bidder who has received this solicitation by any means other than through PublicPurchase must register immediately with PublicPurchase to ensure it receives any addendum issued to this solicitation. Failure to acknowledge receipt of an addendum may result in disqualification of bid submitted.

SOLICITATIONS RESPONSES MUST BE SUBMITTED ELECTRONICALLY THROUGH PUBLICPURCHASE. THIS INCLUDES RESPONSES TO INVITATION FOR BIDS (IFBs); REQUESTS FOR PROPOSALS (RFPs); REQUESTS FOR QUALIFICATIONS (RFQs); and ANY OTHER FORMAL SOLICITATION.

An user guide for responding electronically to solicitations can be found by visiting the Procurement Division Supplier Services website under <https://www.coralgables.com/supplier-services>

A **non-mandatory** pre-bid conference will be conducted via zoom meeting on **Friday, July 17, 2020 at 10:00 AM**. Attendance shall be via zoom conference by accessing the following codes: Meeting ID: 815 9921 5046; Password: 826451. Prior to the meeting, the name of the companies and meeting participants that plan to attend should be sent to cscull@coralgables.com. A second non-mandatory Site Visit will be conducted at the historical H. George Studio facility, located at at 2506 Ponce de Leon Boulevard., on **Wednesday, August 5, 2020 at 1:00 PM**.

Any request for additional information or clarification must be received in writing through PublicPurchase no later than Friday, July 24, 2020 at 4:00 PM. Bidders should not rely on any representations, statements or explanations other than those made in this IFB or in any written addendum to this IFB. **Electronic submittals for IFB NO. 2020-024 will be received until 2:00 PM, on Wednesday, August 19, 2020. Bids must be submitted electronically through PublicPurchase.** The responsibility for submitting bids before the stated time and date is solely the responsibility of the Bidder.

Certified minority business enterprises (as defined in Florida Statutes §287.0943 and §288.703) and other minority or woman-owned enterprises are encouraged to respond to this solicitation.

Anticipated Schedule of Events:

Solicitation Advertisement	Tuesday, July 7, 2020
Non- Mandatory Pre-Bid Conference	Friday, July 17, 2020 at 10:00 AM
Site Visit	Friday, July 17, 2020; 11:30 AM
Second Site Visit	Wednesday, August 5, 2020; 1:00 PM
Deadline for Questions	Friday, July 24, 2020; 4:00 PM
Submittal Deadline / Bid Opening	Friday, August 7, 2020; 2:00 PM Friday, August 14, 2020; 2:00 PM Wednesday, August 19, 2020; 2:00 PM

Award of bid will be made to the lowest responsive responsible bidder, who bids on all items, and whose bid offers the lowest total price when all items are added in the aggregate, within a reasonable time after opening. However, the City reserves the right to consider other conditions, which may be in the best interest of the City. Bid must be firm for ninety (90) calendar days. The City reserves the right to cancel this solicitation at any time, reject any and/or all submittals, and waive any technicalities, irregularities or any other minor variations.