



PAGE PROGRAM

Application Process

Thank you for your interest in the City of Coral Gables Page Program. The process for applying to the Page Program is easy. To better assist you and to shorten the processing of your application please follow the steps listed below:

APPLICATION STEPS

Step 1: Identify if you qualify for the Page Program. The minimum requirements are outlined below.

- Complete and submit to the Human Resources department an Page Program application form
- Be a high school student between 15 to 18 years of age;
- Exhibit an interest in government;
- Have a record of good conduct;
- Be courteous and reliable, adhere to the City of Coral Gables', Rules and Regulations, Rule 33.8 on Professionalism and Conduct;
- Have a grade point average of 3.0 or above for both academics and conduct on the most recent report card at the time of application;
- Exhibit good personal groomer and wear appropriate dress as referenced in the City of Coral Gables', Rules and Regulations, Rule 33.12, on Dress Code
- Submit a completed waiver/indemnification form signed by the participant's parent/guardian; and
- Submit a letter of recommendation from a teacher or school administrator

Step 2: Please read the Policy and Procedures which govern the Page Program. There is a link to the policy and procedures on the website.

Step 3: Complete an application. There is a link on the webpage to a fillable pdf application. Please ensure that you complete ALL sections of the application.

Step 4: Submit your application.

- *In-person Application Submission* – print all your documents (Application: including waiver/indemnification form signed by parent/guardian), Report Card (copy), Recommendation Letter (from a teacher or school administrator) and a Photo ID (i.e.: Driver's license, Identification Card or School ID) and bring them to the Coral Gables Human Resources office. We are located on the second floor of Coral Gables Public Safety Building. The address is: 2801 Salzedo Street, Coral Gables, FL 33134.

Step 5: Wait for a response. The Human Resources Department will review your application submission. A City representative will contact you and instruct you with the next steps in the process.

If you have any questions you may contact the City of Coral Gables Human Resources Department by phone at: 305-460-5523.