

# CITY OF CORAL GABLES, FL

2800 SW 72nd Avenue, Miami, FL 33155  
Finance Department / Procurement Division  
Tel: 305-460-5102, Fax: 305-261-1601

## PUBLIC NOTICE

### Invitation for Bids (IFB) No. 2018-006

The City of Coral Gables is seeking bids for **Black Olive Tree Insecticide Treatment Project - IFB 2018-006**. This solicitation consists of Injection treatments of 2,000 black olive trees using a systemic insecticide/miticide for control of the black olive caterpillar and eriophyid mites to reduce nuisance staining caused by the insects.

The Invitation for Bids (IFB) package may be downloaded by visiting PublicPurchase ([www.publicpurchase.com](http://www.publicpurchase.com)). Prospective bidders must register with PublicPurchase, free-of-charge, in order to download the solicitation. A detailed user guide for the registration process may be downloaded by visiting the Procurement Division Supplier Services webpage at: [www.coralgables.com/index.aspx?page=1275](http://www.coralgables.com/index.aspx?page=1275).

Any prospective bidder who has received this solicitation by any means other than through PublicPurchase must register immediately with PublicPurchase to ensure it receives any addendum issued to this solicitation. Failure to acknowledge receipt of an addendum may result in disqualification of bid submitted.

**Any request for additional information or clarification must be received in writing through PublicPurchase no later than Tuesday, January 30, 2018 at 4:00 PM.** Bidders should not rely on any representations, statements or explanations other than those made in this IFB or in any written addendum to this IFB.

**Bids for IFB NO. 2018-006 will be received until 2:00 PM, Friday, February 9, 2018.** Bids submitted by mail or hand delivered should be sent to the City of Coral Gables, Procurement Division, 2800 SW 72<sup>nd</sup> Avenue, Miami, Florida 33155. The City of Coral Gables will not accept and will in no way be responsible for any bids received after the submittal deadline. The responsibility for submitting bids before the stated time and date is solely the responsibility of the Bidder. Verbal or electronic (e-mailed) bids are not acceptable.

One (1) original bid, two (2) copies and one (1) digital copy on a CD or flash drive (PDF format) must be signed and submitted in a sealed envelope and clearly marked: (1) Black Olive Tree Insecticide Treatment Project IFB 2018-006 and (2) Bidder's Name, Address, Contact Name, and Telephone Number.

Certified minority business enterprises (as defined in Florida Statutes §287.0943 and §288.703) and other minority or woman-owned enterprises are encouraged to respond to this solicitation.

#### *Anticipated Schedule of Events:*

<b>Solicitation Advertisement</b>	<b>Monday, January 22, 2018</b>
<b>Deadline for Questions</b>	<b>4:00 pm, Tuesday, January 30, 2018</b>
<b>Deadline for Answers</b>	<b>4:00 pm, Friday, February 2, 2018</b>
<b>Submittal Deadline / Bid Opening</b>	<b>2:00 pm, Friday, February 9, 2018</b>

Award of bid will be made to the lowest responsive responsible bidder, within a reasonable time after opening. However, the City reserves the right to consider other conditions, which may be in the best interest of the City. **Bid must be firm for ninety (90) calendar days.** The City reserves the right to cancel this solicitation at any time, reject any and/or all submittals, and waive any technicalities, irregularities or any other minor variations.