



The City of Coral Gables

NOTICE TO APPLICANTS SEEKING EMPLOYMENT WITH THE CORAL GABLES POLICE DEPARTMENT AND FIRE DEPARTMENT

To receive consideration for employment with the Coral Gables Police Department, or Fire Department, a fully completed Application Packet must be submitted to the Human Resources Department at the address posted below. Applicants will only be given thirty days from the date the application is received by the Human Resources Department to correct any deficiencies or omissions. Applicants will be disqualified if they fail to comply. **NO EXCEPTIONS.**

ALL sections and questions on the application must be answered. When a section or question does not apply, insert "N/A" (Not Applicable).

COPIES OR FAXED APPLICATIONS SHALL NOT BE CONSIDERED. Resumes shall not be accepted.

Employment applications shall only be accepted for posted job vacancies. One application is required for each position. Any vacancies within the Police or Fire Department require a specific application questionnaire; this applies to all sworn or civilian positions. Be sure to check the list of job postings for the correct application.

Applications received after posted deadline date shall not receive consideration, unless deadline is extended.

For information on employment opportunities, you may visit our website at www.coralgables.com

All applications and supporting documentation shall be delivered in person or via U.S. mail to the following address:

**City of Coral Gables,
Human Resources Department - Attn: Eduardo Rodriguez
2801 Salzedo Street, 2nd Floor, Coral Gables, FL. 33134**

Effective 08/01/08