



CITY OF CORAL GABLES
DEPARTMENT OF HUMAN RESOURCES
VETERAN'S PREFERENCE APPLICATION FORM

Place a check mark by the category(s) that apply to you. Required documentation is listed on the back of this form. You cannot be considered for veteran's preference without providing this form and the required documentation with your employment application.

- (1a) Disabled veterans who have served on active duty in any branch of the Armed Forces and have a presently existing service-connected disability which is compensable under public laws administered by the DVA.
- (1b) Disabled veterans who have served on active duty in any branch of the Armed Forces and are receiving compensation, disability retirement benefits, or pension by reason of public laws administered by the DVA or Department of Defense.
- (2a) The spouse of any person who has a total and permanent service-connected disability and who, because of this disability, cannot qualify for employment.
- (2b) The spouse of any person who is missing in action, captured in line of duty by a hostile force, or forcibly detained or interned in line of duty by a foreign government or power.
- (3) A wartime veteran as defined in Section 1.01(14), F.S., who has served in active duty during a specified wartime period for at least 1 day in a campaign or expedition for which a campaign badge has been authorized, including any armed forces expeditionary medal or the global war on terrorism medal, or during one of the specified periods of wartime service; however, active duty for training is not allowed for eligibility.

Please state applicable war(s) and date(s):

- (4) The unmarried widow or widower of a veteran who dies of a service-connected disability.
- (5) The mother, father, legal guardian, or unmarried widow or widower of a member of the United States Armed Forces who died in the line of duty under combat-related conditions, as verified by the Department of Defense.
- (6) A veteran as defined in Section 1.01(14), F.S., who has served in active duty as specified; however, active duty for training is not allowed for eligibility.
- (7) A current member of any reserve component of the United States Armed Forces or the Florida National Guard.

Required documentation for veteran's preference application:

- (a) Veterans, disabled veterans, and spouses of disabled veterans shall furnish a Department of Defense document, commonly known as form DD-214 or military discharge papers, or equivalent certification from the DVA, listing military status, dates of service and discharge type.
- (b) Disabled veterans shall also furnish a document from the Department of Defense, the DVA, or the Department certifying that the veteran has a service-connected disability.
- (c) Spouses of disabled veterans shall also furnish either a certification from the Department of Defense or the DVA that the veteran is totally and permanently disabled or an identification card issued by the Department; spouses shall also furnish evidence of marriage to the veteran and a statement that the spouse is still married to the veteran at the time of the application for employment; the spouse shall also submit proof that the disabled veteran cannot qualify for employment because of the service-connected disability.
- (d) Spouses of persons on active duty shall furnish a document from the Department of Defense or the DVA certifying that the person on active duty is listed as missing in action, captured in line of duty, or forcibly detained or interned in line of duty by a foreign government or power; such spouses shall also furnish evidence of marriage and a statement that the spouse is married to the person on active duty at the time of that application for employment.
- (e) The mother, father, legal guardian, or unmarried widow or widower of a deceased veteran shall furnish a document from the Department of Defense showing the death of the service member while on duty status under combat-related conditions or the DVA certifying the service-connected death of the veteran. The mother, father, or legal guardian shall provide evidence of familial relationship, such as a birth certificate. The unmarried widow or widower of a deceased veteran shall furnish a document from the Department of Defense or the DVA

certifying the service-connected death of the veteran, and shall provide evidence of marriage, such as a marriage certificate, and certification that the spouse has not remarried by providing a completed Certification of Unremarried Widow or Widower, FDVA form VP-3, incorporated by reference and found at <http://www.flrules.org/Gateway/reference.asp?No=Ref-06985>.

- (f) The current member of any reserve component of the United States Armed Forces shall provide a completed Certification of Current Member of Reserve Component of the United States Armed Forces or The Florida National Guard, FDVA form VP-2, incorporated by reference and found at <http://www.flrules.org/Gateway/reference.asp?No=Ref-06984>, signed by an immediate military supervisor, in addition to the FDVA form VP-1. The current servicemember of any active component of the United States Armed Forces who is expected to be discharged or released from active duty service under honorable conditions no later than 120 days after the date that a Statement of Service certification or letter is prepared by the armed forces, shall be treated as a preference-eligible applicant. These documents may be provided in lieu of a DD-214 or other documentation which may not be available until active service has ended.

- (g) The employer has an affirmative duty to notify the applicant if a timely submitted Veterans' Preference claim is later found to be missing information; the employer shall advise the applicant of what is missing and provide a reasonable amount of time for the applicant to cure the deficiency.

NOTE: All documents provided must clearly indicate that they are copies of originals.

NAME (Print)

DATE

SIGNATURE